

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held at Old School House, Market Hill, Brandon on Monday 11th November 2024 at 7pm

Present: Cllr P Wittam (Chair), Cllr W Bland, Cllr G Brocklehurst, Cllr P Gorringe, Cllr J Hughes, Cllr H Kostecki, Cllr V Lukaniuk, Cllr M Pinnell, Cllr P Ridgwell, Cllr J Savage, Cllr N Siebert, Cllr S Skinner, Cllr C Watts

Also Present: 5+ members of the public.

The Chairman asked, with it being 11th November, for one minutes silence, for the fallen.

1 APOLOGIES for absence and approval of reasons tendered.
Cllr L Challiss – apologies received.

2 DECLARATION OF INTEREST and additions to Members Register of Interest.
Cllr P Gorringe – Non-pecuniary interest – Item 12.

3 TO RECEIVE A REPORT FROM SQN LDR EATON - RAF LAKENHEATH
Sqn Ldr Eaton was unable to attend the meeting but sent in a report which was distributed to Councillors and the public.

4 TO RECEIVE A PRESENTATION FROM NICK DICKSON – NATURAL ENVIRONMENT MANAGER - SUFFOLK COUNTY COUNCIL – RE BRECKS LANDSCAPE PARTNERSHIP
Mr Dickson gave an overview of the Brecks Landscape Partnership and the two main projects. He asked Brandon to consider becoming a partner in the scheme and explained what this would involve. Cllrs asked a number of questions. Cllr Wittam thanked Mr Dickson for the presentation and told him the Councillors would take this into consideration and get back to him before the deadline.

5 TO RECEIVE, CONFIRM AND SIGN MINUTES
- Of the Brandon Town Council Full Council Meeting of Monday 14th October 2024.
Proposer: Cllr N Siebert
Seconder: Cllr C Watts
Resolution Record No: **BTC/102/11/Nov/24**
RESOLVED

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 14TH OCTOBER 2024 BE APPROVED.

6 MATTERS ARISING for information exchange only of the Full Council Meeting of 9th September 2024.
Cllr Ridgwell asked about the junction of Green Road/Thetford Rd. Cllr Lukaniuk commented he would talk about this during his county report.

Signed.....

7 CHAIRMANS REPORT

To receive and note.

The Chairman produced a written report. This was distributed to both Councillors and the public.

8 PUBLIC FORUM the meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak, limited to 3 minutes duration maximum per resident. Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting. This will include reports from County, District and Town Councillors also Community Group Representatives.

Cllr Lukaniuk, as County Councillor, reported that he was still battling with Cadent Gas but they have promised to landscape the area to make good. He also reported that he had managed to allocate funds from Suffolk County Council for a concrete picnic table for the Orchard which will go in, once delivered.

Cllr Siebert thanked the Council for helping to make Remembrance Sunday such a great success.

Cllr Brocklehurst reported that the Brandon in Bloom awards have taken place and Anglia have nominated Brandon to enter the UK finals, next year.

A resident thanked everyone involved in Remembrance Sunday. The resident further raised that West Suffolk Council have introduced charges for furniture for outside dining and hope that the District Councillors will object to the charges. Lastly the resident queried, regarding the Chairmans report, the housing he was referring to. Cllr Wittam explained.

9 CORRESPONDENCE

- Email from Trading Standards re approval needed for installation of 2 No Cold Calling Zone signs in Mallard Way, and Pinewood Drive, Brandon, on streetlights. There were no objections to allow the installation of the signs.

10 ACCOUNTS To approve the payments for October 2024.

Cllr Pinnell queried a few of the September payments.

Proposer: Cllr S Skinner

Seconder: Cllr J Savage

Resolution Record No: **BTC/103/11/Nov/24**

RESOLVED

BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR OCTOBER 2024.

Invoice Date	Invoice No.	Supplier	Expense Type	Nett	VAT	Gross	Payment
27/09/2024	002 B/C	R J Farthing & Son	Weed Spraying - HS & MH	£160.00	£32.00	£192.00	BACS
14/10/2024		FOBS	S137 Grant	£500.00	£0.00	£500.00	BACS
14/10/2024		Royal British Legion	S137 Grant	£350.00	£0.00	£350.00	BACS
10/10/2024		Mrs J Prior	Reim. Toilet Rolls	£8.32	£1.66	£9.98	BACS
16/09/2024	INV-8446	Hugofox Limited	Website Subscription	£29.99	£6.00	£35.99	Direct Debit
18/09/2024	M018 PP	BT	Phone OSH	£101.22	£20.24	£121.46	Direct Debit
21/09/2024	M082 MF	BT	Phone OSH	£87.72	£17.54	£105.26	Direct Debit
22/09/2024	M058 61	BT	Phone OSH	£40.49	£8.10	£48.59	Direct Debit
17/10/2024	M019 TG	BT	Phone OSH	£104.90	£20.98	£125.88	Direct Debit

Signed.....

01/10/2024	12371	Cranberry Comms.	Microsoft 365	£119.95	£23.99	£143.94	Direct Debit
01/10/2024	2018019	YU Energy	Electric OSH	£136.12	£6.81	£142.93	Direct Debit
01/10/2024	2018021	YU Energy	Electric BRPF Yard	£99.09	£4.95	£104.04	Direct Debit
01/10/2024	2018017	YU Energy	Electric Pillar 8 Market Hill	£14.13	£0.71	£14.84	Direct Debit
01/10/2024	2018022	YU Energy	Electric Pillar 9 Market Hill	£18.17	£0.91	£19.08	Direct Debit
01/10/2024	2018020	YU Energy	Electric Cemetery Yard	£10.82	£0.54	£11.36	Direct Debit
01/10/2024	2018024	YU Energy	Electric Christmas Tree Pillar	£8.97	£0.45	£9.42	Direct Debit
02/10/2024	14113218	Wave - Anglian Water	Water Cemetery Yard	£54.13	£0.00	£54.13	Direct Debit
18/10/2024	3705345	Everflow Water	Water OSH	£30.30	£0.00	£30.30	Direct Debit
28/10/2024		Creative Pension Trust	Pensions - October	£645.69	£0.00	£645.69	Direct Debit
28/10/2024	1252981	West Suffolk Council	Trade Waste	£78.25	£0.00	£78.25	Direct Debit
31/10/2024		Unity Trust Bank	Service Charge	£12.15	£0.00	£12.15	Direct Debit
29/09/2024	433	Amazon	Batt. Power Strip Lights - Xmas	£26.38	£5.28	£31.66	BACS
29/09/2024	VZAEUI	Amazon	Batteries	£18.29	£3.66	£21.95	BACS
03/10/2024	128146	Amazon	Asbestos Signs - Cemetery Yard	£4.17	£0.84	£5.01	BACS
06/10/2024	NVAEUI	Amazon	Asbestos Signs - Cemetery Yard	£2.74	£0.54	£3.28	BACS
06/10/2024	246	Amazon	Acrylic Markers - Christmas	£16.62	£3.33	£19.95	BACS
06/10/2024	6040	Amazon	Laptop Bags	£34.82	£6.96	£41.78	BACS
06/10/2024	1866	Amazon	Acrylic Paint Pens - Christmas	£13.32	£2.67	£15.99	BACS
11/10/2024	TNAEUI	Amazon	Manuscript A4 Books	£9.23	£1.86	£11.09	BACS
11/10/2024	177527	Amazon	A4 2025 Diary	£5.79	£1.16	£6.95	BACS
17/10/2024	4730	Amazon	Duct Tape for Gazebos	£11.66	£2.33	£13.99	BACS
17/10/2024	3221	Amazon	Long Arm Stapler	£8.66	£1.73	£10.39	BACS
17/10/2024	OWAEUI	Amazon	A4 Presentation Folders	£13.38	£2.67	£16.05	BACS
17/10/2024	82951	Amazon	A4 Presentation Display Book	£10.14	£2.04	£12.18	BACS
10/10/2024	K01853	Ernest Doe & Sons Ltd	To Look at broken Hedgecutter	£34.00	£6.80	£40.80	BACS
23/10/2024	K02533	Ernest Doe & Sons Ltd	Belt for Mower	£51.18	£10.24	£61.42	BACS
11/10/2024	65269	Chase Timber Products	Ply Board - Christmas	£100.45	£20.09	£120.54	BACS
14/10/2024	550113	J & D Green	Window Cleaning OSH	£20.00	£0.00	£20.00	BACS
16/10/2024	550116	J & D Green	Cleaning 5 Bus Shelters	£65.00	£0.00	£65.00	BACS
23/10/2024		Mrs A Barnes	Reim. Mileage - Ernest Doe	£25.20	£0.00	£25.20	BACS
23/10/2024	113988	Bearing Supplies Ltd	Bearings - Mower	£11.09	£2.22	£13.31	BACS
27/10/2024		I am Tim	Entertainment - Christmas Ev.	£180.00	£0.00	£180.00	BACS
31/10/2024	289387	Fengate Fasteners Ltd	Watr Soft. Tabs, Pliers, Bleach	£65.88	£13.18	£79.06	BACS
31/10/2024	20240001046	Finevale Service Station	Fuel	£162.08	£32.40	£194.48	BACS
05/11/2024		HMRC	NICS	£2,678.84	£0.00	£2,678.84	BACS

11 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR SEPTEMBER 2024

The Income and Expenditure Statements against Budget for September 2024 was received.

12 GRANT APPLICATION discussion to consider S137 grants from Brandon Seniors Club and Abbeycroft – Explore Outdoor.

A representative from Brandon Seniors Club gave an overview of what the community group are looking to achieve. Several Councillors had queries and asked questions.

Cllr Pinnell proposed an amendment to pay £500.

Cllr Brocklehurst seconded the motion.

Proposer: Cllr M Pinnell

Seconder: Cllr G Brocklehurst

Resolution Record No: **BTC/104/11/Nov/24**

RESOLVED

Signed.....

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE GRANT FROM BRANDON SENIORS CLUB FOR THE AMOUNT OF £500.00.

A representative from Abbeycroft – Explore Outdoor gave an overview of Explore Outdoor. Cllr Lukaniuk commented about paying for the same scheme last December last year and stated that our grant policy did not allow to pay out for the same grant twice. A number of Councillors gave their thoughts on the grant. Cllr Wittam asked for a proposer and no one came forward. The Clerk asked if anyone wanted to make an amendment. No amendment was made.

13 TO AGREE NEW NJC SALARY AWARD

NJC Salary Award agreed.

14 TO NOTE MINUTES OF NEW CEMETERY COMMITTEE MEETING of 11th October 2024.

The minutes from the above New Cemetery Committee meeting were noted and received.

15 TO NOTE MINUTES OF EVENTS COMMITTEE MEETING of 24th October 2024.

The minutes from the above Events Committee meeting were noted and received.

16 TO NOTE MINUTES OF PLANNING COMMITTEE MEETING of 4th November 2024.

The minutes from the above Planning Committee meeting were noted and received.

17 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

- Of the Brandon Town Council Meeting of Monday 14th October 2024.

Proposer: Cllr N Siebert

Seconder: Cllr J Savage

Resolution Record No: **BTC/105/11/Nov/24**

RESOLVED

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 14TH OCTOBER 2024 BE APPROVED.

18 MATTERS ARISING

None.

19 CLERKS UPDATE

Successful funding bid and an explanation of how the money would be spent.

The meeting closed at 8.05pm

Signed.....