

Brandon Town Council
Full Council Meeting
Monday 10th June 2024

Note: In the case of non-members, this Agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

5th June 2024

TO ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to join the **FULL BRANDON TOWN COUNCIL MEETING** to be held at Old School House, Market Hill, Brandon on Monday 10th June 2024 at 7pm



Donna Allen
Acting Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council.

AGENDA

- 1 **APOLOGIES** for absence and approval of reasons tendered.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 **TO RECEIVE A REPORT FROM RAF LAKENHEATH**
- 4 **TO RECEIVE, CONFIRM AND SIGN MINUTES**
- Of the Brandon Town Council Full Council Meeting of Monday 13th May 2024.
- 5 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 13th May 2024.
- 6 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business – to be submitted no less than 48hrs prior to the meeting or by discussion with the Chairman.
- 7 **TO RECEIVE WRITTEN REPORT** from the Town Clerk.
- 8 **PUBLIC FORUM** monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.

9 CORRESPONDENCE

- UK Parliament – Safety of Lithium-ion Batteries and e-bikes and scooters.
- Email from resident re windscreen damage.
- Email from resident re problems with tree outside his property.
- Emails from residents re Pride Event.
- Clarke Telecom Ltd – Proposed upgrade to existing radio base station installation.

10 ACCOUNTS To approve the payments for May 2024 (see attached).

11 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR APRIL 2024

12 GRANT APPLICATION discussion to consider S137 grant from Glade Academy and Brandon Festival.

13 TO AMEND GRANT POLICY re the closing dates for applications.

14 TO NOTE MINUTES OF EVENTS COMMITTEE MEETING of 16th May 2024.

15 TO NOTE MINUTES OF PLANNING COMMITTEE MEETING of 3rd June 2024.

16 TO APPOINT MORE MEMBERS TO THE PLANNING COMMITTEE

17 APPOINT MEMBERS for BRANDON TOWN COUNCIL COMMITTEES AND WORKING PARTIES 2024/25

- Revenue Review Committee

18 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

19 TO RECEIVE AND CONFIRM CONFIDENTIAL MINUTES

- Of the Brandon Town Council Meeting of Monday 13th May 2024.

20 MATTERS ARISING

21 RESOLUTION from Cllr V Lukaniuk No. 477

Brandon Town Council resolves to instruct a contractor to spray the weeds on the Market Hill and High Street (not beyond the Aldi entrance.)

22 TO DISCUSS the merits of a lorry park on London Road Industrial Estate.

23 ANNUAL RETURN AND FINANCIAL STATEMENT FOR YEAR ENDING 2022/23

23.1 To resolve to approve Section 1 of the Annual Governance Statement 2023/24.

23.2 To resolve to approve Section 2 of the Annual Governance Statement 2023/24.