

Brandon Town Council  
Events Committee Meeting  
Monday 9<sup>th</sup> September 2024

NOTE: In the case of non-members, this agenda is for information only

**BRANDON TOWN COUNCIL**  
**Old School House, Market Hill, Brandon, Suffolk, IP27 0AA**  
**Telephone 01842 811844**

2<sup>nd</sup> September 2024

**TO ALL MEMBERS OF THE EVENTS COMMITTEE**

You are hereby summoned to attend the **EVENTS COMMITTEE MEETING** to be held in the Council Chamber, Old School House, Market Hill, Brandon on Monday 9<sup>th</sup> September 2024 at 11 am



Donna Allen  
Acting Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council

**AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**  
Members are reminded of their responsibility to declare any personal or prejudicial interest, which they have in any item of business on the agenda, and to leave the meeting prior to discussion and voting on the item.
3. **TO RECEIVE, CONFIRM AND SIGN MINUTES** of Events Committee Meeting of 16<sup>th</sup> May 2024.
4. **PUBLIC PARTICIPATION**  
An invitation to members of the public to put questions/statements of not more than 3 minutes duration relating to items to be discussed in the public part of the agenda and as previously notified in writing to the Clerk, up to 15 minutes before commencement of the meeting and with the agreement of the Chairman of the Events Working Party Committee.
5. **SUMMER ACTIVITIES** - update.
6. **CHRISTMAS FAIR 2024** - planning.

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7. **VE DAY 2025** - planning.
8. **CORRESPONDENCE**
9. **ANY OTHER BUSINESS – AT THE DISCRETION OF THE CHAIRMAN**