

Brandon Town Council  
Full Council Meeting  
Monday 8th April 2024

Note: In the case of non-members, this Agenda is for information only

**BRANDON TOWN COUNCIL**  
**Old School House, Market Hill, Brandon, Suffolk, IP27 0AA**  
**Telephone 01842 811844**

3<sup>rd</sup> April 2024

**TO ALL MEMBERS OF THE FULL COUNCIL**

You are hereby summoned to join the **FULL BRANDON TOWN COUNCIL MEETING** to be held at Old School House, Market Hill, Brandon on Monday 8<sup>th</sup> April 2024 at 7pm



Donna Allen  
Acting Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council.

**AGENDA**

- 1 **APOLOGIES** for absence and approval of reasons tendered.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 **TO RECEIVE A REPORT FROM SQN LDR GEARY - RAF LAKENHEATH**
- 4 **TO RECEIVE, CONFIRM AND SIGN MINUTES**  
- Of the Brandon Town Council Full Council Meeting of Monday 11<sup>th</sup> March 2024.
- 5 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 11<sup>th</sup> March 2024.
- 6 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business – to be submitted no less than 48hrs prior to the meeting or by discussion with the Chairman.
- 7 **TO RECEIVE WRITTEN REPORT** from the Town Clerk.
- 8 **PUBLIC FORUM** monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.
- 9 **CORRESPONDENCE**  
- West Suffolk Council – Decarbonisation Initiatives Fund Grant Agreement.

- 10 **ACCOUNTS** To approve the payments for March 2024 (see attached).
- 11 **TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR FEBRUARY 2024**
- 12 **TO NOTE MINUTES OF PLANNING COMMITTEE MEETING** of 28<sup>th</sup> March 2024.
- 13 **RESOLUTION from Cllr G Brocklehurst No. 469**  
Brandon Town Council resolves to commission a report from a specialist arborist in the care of Pleached Trees and to report on condition of the avenue trees and future care.
- 14 **RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**  
*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*
- 15 **TO RECEIVE AND CONFIRM CONFIDENTIAL MINUTES**  
- Of the Brandon Town Council Meeting of Monday 11<sup>th</sup> March 2024.
- 16 **MATTERS ARISING**
- 17 **TO NOTE MINUTES OF REVENUE REVIEW COMMITTEE MEETING** of 5<sup>th</sup> March 2024.
- 18 **RESOLUTION from Cllr M Pinnell No. 470**  
Brandon Town Council resolves to approve the revised tariff of facilities at Old School House.
- 19 **RESOLUTION from Cllr P Gorringe No. 471**  
Brandon Town Council resolves to purchase and install two defibrillators under the 50% funded government scheme.
- 20 **RESOLUTION from Cllr P Wittam No. 472**  
Brandon Town Council resolves to review the bank accounts.
- 21 **QUOTES**
  - 21.1 **RESOLUTION from Cllr P Wittam No. 473**  
Brandon Town Council resolves to consider quotation to replace the remaining ceiling mounted smoke detector heads and bases at Old School House.